

CONFIDENTIALD/FBIS
CIA**ROUTING AND RECORD SHEET**

SUBJECT: (Optional)

25X1
25X1

FI		EXTENSION	NO.
Director, Foreign Broadcast Information Service			FBIS-0442/85
TO: (Officer designation, room number, and building)	DATE		OFFICER'S INITIALS
	RECEIVED	FORWARDED	
1. Deputy Director for Science and Technology Room 6E45 - Headquarters			
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15.			
COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)			
<p>At the request of the Office of Logistics, this formalizes the FBIS pending request for additional space in Rosslyn needed to alleviate crowded conditions in the Key Building. Details are provided in the attached memo. We are told this request requires the approval of the Executive Director.</p> <div style="border: 1px solid black; height: 40px; width: 100%;"></div> <p style="text-align: right;">! D/FBIS .</p>			

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CONFIDENTIAL**ROUTING AND RECORD SHEET**

SUBJECT: (Optional)

25X1
FROM: Director, Foreign Broadcast
Information Service
1013 Key Building

EXTENSION

NO.

FBIS-0442/85

DATE

29 October 1985

TO: (Officer designation, room number, and
building)

DATE

OFFICER'S
INITIALSCOMMENTS (Number each comment to show from whom
to whom. Draw a line across column after each comment.)1. Deputy Director for
Science and Technology
Room 6E45, Headquarters

RECEIVED

FORWARDED

2.

3. Director of Logistics
Room 2B06

4.

5. Executive Registry
Room 7E12, Headquarters

6.

7. Executive Director

8.

9. Director, Foreign
Broadcast Information
Service

10. 1013 Key Building

11.

12.

13.

14.

15.

Approval is requested for
5,000 additional square feet
of space for FBIS in Rosslyn,
Virginia.**CONFIDENTIAL**

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FBIS-0442/85
29 October 1985

MEMORANDUM FOR: Executive Director

VIA: Director of Logistics
Deputy Director for Science and Technology

25X1
FROM: Director, Foreign Broadcast Information Service

SUBJECT: Request for Approval for Short-term Lease on Additional Space in Rosslyn Area for FBIS

1. Approval is requested to lease an additional 5,000 square feet of office space in Rosslyn, Virginia for use by the Foreign Broadcast Information Service. No space is currently available in Agency buildings in that area. The space is needed by April 1986.

2. FBIS requires the additional space to house new activities and the people to carry out these activities. Functions for which additional space is required include installation of computers for FBIS modernization, a foreign TV processing center where FBIS can supply translations to foreign television tapes, and a new S&T Center approved to begin operations this year.

3. In order to expedite the move and hold down costs, FBIS plans to move into the new area approximately [] officers who do not require special purpose remodeling or vaulted work areas, though a vault area is required for secure phone and Wang system controls. Total renovation costs are expected to total []. The rental space cost will not exceed \$29 per square foot per year. These estimates are based on discussions with and rough and preliminary estimates by OL/Real Estate and Construction Division personnel.

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4. Your approval is required to expend no more than [] to lease and make necessary alterations to additional space for FBIS. Funds are available within the FY-86 Office operating budget. In addition, attached is a "Certificate of Necessity" for your signature as required by 50 U.S.C. 403 f(e).

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Attachment

All portions CONFIDENTIAL.

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SUBJECT: Request for Approval for Short-term Lease on Additional Space in Rosslyn Area for FBIS

CONCUR:

Chief, Budget and Finance, FBIS

_____ Date

Deputy Director for Science and Technology

_____ Date

Director of Logistics

_____ Date

APPROVAL:

Executive Director

_____ Date

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Certificate of Necessity

In accordance with the authority vested in me by the provisions of 50 U.S.C 403 f(e), I certify that the renovations for the proposed additional office space for the Foreign Broadcast Information Service in Rosslyn, Virginia, are necessary for the successful performance of the functions of the Central Intelligence Agency. I hereby exempt these specific efforts from the restrictions of 40 U.S.C. 278a.

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[Redacted]
Executive Director
Central Intelligence Agency

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